

Director-General of Trade and Industry  
Strategic Trade Controls Branch  
Trade and Industry Department  
Trade and Industry Tower  
3 Concorde Road, Kowloon City  
Hong Kong

**Import and Export Ordinance, Cap. 60**  
**Import and Export (Strategic Commodities) Regulations**

**Application for International Import Certificate (IIC)<sup>Note 1</sup>**

I, on behalf of \_\_\_\_\_, wish to  
*(Name of Importer, i.e. the Applicant)*

apply for an International Import Certificate regarding the importation of \_\_\_\_\_  
\_\_\_\_\_  
*(Description of goods: brand, model, type, quantity)*

at a value of \_\_\_\_\_ from \_\_\_\_\_  
*(In HK Dollars) (Exporting Country/place)*

which are used for \_\_\_\_\_  
*(Detailed end-use of the goods, e.g. the specific operations to be performed by the end-user)*

by \_\_\_\_\_  
*(Name of End-user)*

at \_\_\_\_\_  
*(Address of End-user)*

**Declaration and Undertaking**

I declare, on behalf of the applicant, to the best of my knowledge and belief that all the information given in this application is true and correct and both the applicant and/or I have read and understood all the terms and conditions below and undertake to comply with them:

1. Provision of false information or making false declaration on this application shall render the International Import Certificate null and void. Heavy penalties are provided for false declaration and information, unauthorised alterations of the Certificate and use of forged or altered Certificate;
2. The applicant will notify the Director-General of Trade and Industry immediately if there is any material change of fact or intention in relation to this application;
3. The goods as described above will be imported into Hong Kong and that proof of their importation will be produced on request. They will not be diverted, transshipped or re-exported to any other destination except under the authority of an export licence issued by the Director-General of Trade and Industry;
4. If the goods are disposed of in Hong Kong, the applicant will inform the recipient that the goods may not be exported except under the authority of an export licence issued by the Director-General of Trade and Industry;
5. If a delivery verification certificate is required <sup>Note 4</sup>, the applicant will obtain the certificate in accordance with the application requirement imposed by the Director-General of Trade and Industry;
6. The issue of an International Import Certificate by the Director-General of Trade and Industry for this application is solely to facilitate the foreign exporter to apply for an export licence from the government of \_\_\_\_\_ and may be subject to additional conditions imposed  
*(Exporting Country/Place)*  
by the Director-General of Trade and Industry.
7. Under the Import and Export Ordinance (Cap. 60), it is an offence to import or export strategic commodities not under and in accordance with a licence granted by the Director-General of Trade and Industry. Offenders are liable to a fine or imprisonment or both;
8. International Import Certificate is not a substitution for licences and the issue of it will not relieve the applicant from the need to obtain any licence as required under the Import and Export Ordinance (Cap. 60) and its subsidiary Regulations;
9. The issue of an International Import Certificate by the Director-General of Trade and Industry will not oblige him to grant approval to the relevant import licence application as a matter of course;
10. The applicant will not import the goods as described above unless and until the relevant import licence is approved and obtained from Trade and Industry Department;

11. Upon the issue of export licence by \_\_\_\_\_ ,  
(*Exporting country/place*)  
showing an explicit approval for the above goods to be exported to Hong Kong, the applicant will submit to Trade and Industry Department an/a \***original / certified true copy / copy** of this export licence and the corresponding English/Chinese translation so as to facilitate the processing of the relevant import licence application;
12. The applicant will inform Trade and Industry Department immediately upon arrival of the above goods;
13. A breach of any of the terms and conditions of the declaration and undertaking and other conditions as imposed by the Director-General of Trade and Industry may render the International Import Certificate to be cancelled, revoked or suspended in addition to other appropriate legal and/or administrative actions to be taken against the entities concerned; and
14. A fee is charged for the issue of each International Import Certificate application and that Trade and Industry Department will withhold issuance of the International Import Certificate unless and until such fee has been paid. The applicant will pay the fee in cash, cheque, through Easy Pay System (EPS) or Faster Payment System (FPS) at the Shroff and Form Sales Counter of the Department (Room 1309, 13/F, Trade and Industry Tower) upon notification by Trade and Industry Department.

_____ Signature	_____ Name of Signatory (in block letters)	
_____ Date of Signature	_____ Position of Signatory in the Company	_____ Company Chop

**Notes**

- (1) An importer does *not* need to apply for an International Import Certificate unless being requested by the foreign exporter, who in turn is so requested by the licensing authorities of the exporting country/place.
- (2) This form contains two pages. Applicant is highly recommended to print it into ONE single A4 sheet (i.e. back-to-back printing/copying) for usage and submission. If it is printed into two sheets of paper, applicant should ensure that the two sheets and all supporting documents are stapled or clipped together when submitted. Trade and Industry Department will not accept applications comprising loosely submitted papers.
- (3) An International Import Certificate may be modified or revoked by the Director-General of Trade and Industry at any time as he deems necessary.
- (4) Delivery Verification Certificates, certifying the arrival of strategic commodities in Hong Kong, are issued by the Director-General of Trade and Industry. Applications for Delivery Verification Certificates should be made on a designated paper form [SC011 (Rev. 2024)] or through electronic means as provided in the Strategic Commodities Control System Website at <http://www.stc.tid.gov.hk>. Importer however needs not apply for a Delivery Verification Certificate unless being requested by the foreign exporter, who in turn is so requested by the licensing authorities of the exporting country/place.
- (5) The Director-General of Trade and Industry normally will not issue any International Import Certificate for goods which are to be re-exported to another destination after imported into Hong Kong.
- (6) International Import Certificate is valid for six months from its date of issue.

**Important Note :**

The data collected in this form will be kept in confidence. They may however be disclosed to third parties in Hong Kong or elsewhere, if such disclosure is necessary to facilitate consideration of the related application, is in the public interest, is authorised or required by the law; or if explicit consent to such disclosure is given by the applicant/data subject.

For other information concerning the handling of personal data by the Department, please refer to a relevant Note issued by the Department on the subject, copy of which is obtainable from Strategic Trade Controls Branch on 16/F, Trade and Industry Tower, 3 Concorde Road, Kowloon City, Hong Kong.

\* *Please delete as appropriate*