Annex A

To : Trade and Industry Department
Strategic Trade Controls Branch
(Fax No. : 2396 3070)

Reply Slip

Past Activities in 2026
Related to Scheduled Chemicals and/or Unscheduled Discrete Organic Chemicals
under the Chemical Weapons (Convention) Ordinance, Cap. 578

I refer to Strategic Trade Controls Circular No. 7/2026 and would like to confirm that (please put 'X' in the appropriate box) :

Part I

☐ **Yes**, our facility was involved in activities in 2026 which need to be reported. I will complete and lodge the report form to Trade and Industry Department on or before 4 January 2027.

☐ **No**, our facility was not involved in any activities which need to be reported for 2026.

(If Part I can be completed, please go direct to Part III. No need to complete Part II.)

** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** **

Part II (Note 1)

No need to fill in Part II if Part I can be completed.

Chemical(s) which handled at my facility in 2026 (Note 2)**:**

_____

Activities carried out for each of the above chemicals in 2026 (Note 3)**:**

_____

Quantity handled for each of the above chemicals in 2026:

_____

** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** ** **

Part III

I, the undersigned, hereby declare that all the information provided on this form is true and correct to the best of my knowledge and belief.

Name of Company: _____ Signature: _____

Position in the Company: _____ Name of Signatory: _____

Contact Tel No.: _____ Company Chop: _____

Email: _____ Date: _____

(Note 1) *If you are unable to determine whether your facility is subject to the reporting requirement under the Chemical Weapons (Convention) Ordinance, please fill in the table in Part II. Based on the information provided, we will assess and advise whether you need to complete the report on past activities for 2026. Please use additional sheets if required.*

(Note 2) *Please refer to Annex B and list out chemicals handled at your facility. Please also provide chemical names of any organic chemicals handled at your facility which are not listed in Annex B.*

(Note 3) *Please fill in production, processing, consumption, acquisition, storage, etc. as appropriate.*