# **Guidance Notes**

## The HKSAR Strategic Commodities Control System Website

## (I) An Overview of the HKSAR Strategic Commodities Control System

Want to have a quick overview of the HKSAR Strategic Commodities Control System? What is the legal basis of our controls? How are the control lists formulated? What are the licensing arrangements for different types of controlled items? How does licensing and enforcement system work? What is industry awareness? You will obtain useful answers to all these questions in this section.

## (II) Tips for Applying for Import and Export Licences

Need help on how to complete and submit import and export licence applications for strategic commodities? If your licence applications are often deferred, what could be the reasons? This section will help you clarify these licensing matters.

## (III) E-Accounts of the HKSAR Strategic Trade Licensing System

Are you frequent licence applicants of strategic commodities? If so, you may wish to apply for an E-account with us through which you may :

- check the processing status of your licence applications;
- request email notifications when licences are ready for collection;
- learn in advance the reasons for deferrals of licence applications ;
- know whom to contact for further information regarding the deferred licence applications; and
- select the types of information to be received through email.

The procedures and requirements to register for an E-account are set out herein.

#### **(IV)** To check whether a product is subject to control

Do you often encounter problem in determining whether a product is subject to control under the Strategic Commodities Regulations and therefore requires a licence to cover its import/export? This section provides useful guidance by enabling you to :

- view the HKSAR Strategic Commodities control list;
- search against the database maintained by the Department on products which we have classified over a specified period of time and their control status;
- get an indicative list on commonly available but non-controlled items; and
- make use of our pre-classification service.

#### (V) Features and Conditions of Licences

The issue of import and export licences are subject to certain licensing conditions. This section highlights the essential requirements.

#### (VI) Useful Forms for Downloading

Licence applications may need to be supported by additional information or documents. Relevant forms for filling out such required information are made available in this section for downloading. You may therefore download the required form for use as necessary.

## (VII) Useful Publications

All publications and circulars issued by the Department from time to time regarding strategic trade control matters are placed here.

## (VIII) Links to Other Useful Websites

Traders may sometimes find it useful to refer to information on control on strategic commodities maintained by other control authorities or agencies. Links to some of the relevant websites are created here to facilitate your access.

#### (IX) Frequently Asked Questions

A quick aide-memoire of the Hong Kong's strategic trade control system - see the ten frequently asked questions and answers contained in this section.

## (X) Contact Us

You are welcome to contact the responsible officers in the Department to discuss licensing matters or to seek clarification on licensing procedures and requirements. The organization chart contained in this section provides useful direction for you to reach us.

Strategic Trade Controls Branch Trade and Industry Department The Government of the Hong Kong Special Administrative Region