

**Report on Short-Shipment Case  
for Strategic Commodities Licence**

Re : \* Import/Export Licence No. : \_\_\_\_\_

Date of Issue : \_\_\_\_\_

We, \_\_\_\_\_,  
(Name of \*Importer/Exporter)

at \_\_\_\_\_  
(Address of \*Importer/Exporter)

confirm that : [please '✓' the appropriate box]

☐ One shipment case :  
the goods covered by the above licence have been short-shipped on \_\_\_\_\_  
(actual shipment date)  
because \_\_\_\_\_.

☐ Part-shipment case :  
the last shipment covered by the above licence has been completed on \_\_\_\_\_  
(actual shipment date)  
and the goods covered by the above licence have been short-shipped because \_\_\_\_\_  
\_\_\_\_\_.

Particulars of short-shipped items (brand, model & product description etc.)	Quantity declared	Quantity shipped

We declare that the particulars given above are true. We understand that this report to the Trade and Industry Department is without prejudice to any legal and/or administrative action which the Director-General of Trade and Industry may take in respect of the above licence.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Signatory (in block letters)

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Position of Signatory in the Company

\_\_\_\_\_  
Company Chop

*\* Please delete as appropriate*

**Important Note** : The data collected in this form will be kept in confidence. They may however be disclosed to other government departments, or to third parties in Hong Kong or elsewhere, if such disclosure is necessary to facilitate consideration of the related application, is in the interests of Hong Kong, is authorised or required by the law; or if explicit consent to such disclosure is given by the applicant/data subject.  
For other information concerning the handling of personal data by the Department, please refer to a relevant Note issued by the Department on the subject, copy of which is obtainable from Strategic Trade Controls Branch on 16/F, Trade and Industry Tower, 3 Concorde Road, Kowloon City, Hong Kong.